
FRESNO UNIFIED SCHOOL DISTRICT

TO: PARTICIPANTS OF THE FRESNO UNIFIED SCHOOL DISTRICT EMPLOYEE HEALTH CARE PLAN
FROM: JOINT HEALTH MANAGEMENT BOARD
SUBJECT: EMPLOYEE HEALTH CARE PLAN AMENDMENT 2016-2 – INTERNAL AND EXTERNAL CLAIMS REVIEW PROCEDURES
DATE: JULY 15, 2016

This notice defines changes to the Fresno Unified School District Employee Health Care Plan **EFFECTIVE IMMEDIATELY**. The Joint Health Management Board of the Fresno Unified School District has modified the Internal and External Claims Review Procedures, as described below.

1. Under the “Internal and External Claims Review Procedures” section, “External Review Procedures” subsection, the third and fourth paragraphs are replaced in their entirety as follows:

REQUEST FOR EXTERNAL REVIEW

You or your authorized representative must submit your request for external review within four (4) months of the notice of your final internal adverse benefit determination. A request for an external review must be in writing and must be sent to the Department of Health and Human Services (“HHS”) external review contractor, MAXIMUS:

Via Fax:

1-888-866-6190

Via Mail:

MAXIMUS Federal Services
3750 Monroe Avenue, Suite 705
Pittsford, NY 14534

The HHS examiner who reviews your External Review request will be an independent third party with clinical and legal expertise and with no financial or personal conflicts with the Plan. If you have any questions or concerns during the external review process you can call MAXIMUS at the following toll-free number: 888-866-6205.

2. Under the “Internal and External Claims Review Procedures” section, “Other Important Information” subsection, the following is added as the last sentence of the first paragraph:

Any service of process upon the Plan must be made by registered or certified mail to the following, and must be filed in the Superior Court of Fresno:

Fresno Unified School District
c/o Saltzman & Johnson
44 Montgomery Street, Suite 2110
San Francisco, CA 94104